



# GIFTS-IN-KIND Donation Form

Thank you for giving a Gift-In-Kind to Silvera for Seniors

Please help us handle your gift appropriately by providing the information requested and send the form to:

Silvera for Seniors

email: nmaillot@silvera.ca call: (403) 470-1412, or fax: (403) 276-9152

Suite 804, 7015 Mcleod Trail SW, Calgary, AB T2H 2K6

## A. Donor Details:

NAME (OF DONOR OR CONTACT FOR ORGANIZATION)

ORGANIZATION NAME (if applicable)

PHONE/FAX/EMAIL

ADDRESS (INCLUDE STREET NAME & NUMBER AND POSTAL CODE)

Would you like a tax receipt for your donation? Yes  No

How will you transfer your donation to Silvera for Seniors? (if possible please deliver) Delivery by donor  Pick-Up by agency is required

## B. Details of Gift-In-Kind Donation:

1. _____	FAIR MARKET VALUE	\$
DESCRIPTION OF GIFT (INCLUDE TYPE, CONDITION AND AGE OF ITEM)	Documentation provided to support FMV	Yes
<i>PLEASE PROVIDE PHOTOS OF THE DONATION VIA EMAIL (IF AVAILABLE)</i>		

**\*NOTE:** According to CRA guidelines, in order to issue a charitable tax receipt Silvera for Seniors requires official documentation (e.g. sales receipt) or independent appraisal of the fair market value of the donated item. Tax receipts can only be issued when this documentation is on file with Silvera for Seniors. For corporate donations from inventory, please provide an invoice. If documentation is not provided, fair market value will be established by Silvera for Seniors.

## C. Donor Declaration:

The Canadian Revenue Agency (CRA) has added a number of conditions that charities must adhere to when receipting gift-in-kind donations. These conditions affect the tax receipt value that the donor receives in return for their donation. These conditions do not apply to donations of inventory by businesses.

1) What was the original cost of the donation? This must be indicated in the box to the right if:

- It was acquired in the last three years.
- It was acquired in the last ten years with the intent to donate to charity.
- It was received in the last ten years from a family member or other non arm's length person.

\$

In each of the cases above, the tax receipt amount will be lower than the donor's cost and the fair market value.

2) Gifts made under donation tax shelter gifting arrangements or limited recourse debt scenarios will not be accepted/receipted. Is this donation being made under a donation tax shelter gifting arrangement or limited recourse debt scenario? YES  NO

## D. Donor Signature:

My signature below confirms that the information I have provided on this form is true and accurate and that I understand the terms and questions. I hereby authorize Silvera for Seniors to use this information in determining the value of the tax receipt I receive and to share this information with CRA.

\_\_\_\_\_  
SIGNATURE OF DONOR

\_\_\_\_\_  
DATE